

**LUDLOW COUNCIL SPECIAL MEETING**  
**MINUTES**

**February 21, 2019**

Mayor Josh Boone called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Steve Chapman, Tiffany Grider, Bill Whiteley, Chris Wright, Tom Amann and Julie Terry Navarre.

*ALSO ATTENDING:* City Attorney Todd McMurtry, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Mike Steward, Public Works Project Manager Patrick Walkenhorst, Code Enforcement Officer Tom Garner, and Police Chief Scott Smith

**Motion by Mr. Amann, second by Ms. Terry Navarre, to approve the minutes from the meeting on January 10, 2019. Motion carried.**

**STAFF REPORTS**

Fire Department

Chief Steward discussed the monthly Fire Department report. Discussion on the process involved in determining the estimated value of property and the cost of damage incurred from a fire. Mayor Boone thanked Chief Steward for including the detailed graphs in his report.

Public Works

Mr. Walkenhorst discussed items in his monthly report. Discussion on plans for a taking a sign inventory throughout the city and replacing signs where necessary. Discussion on the status of the repaving project for Adela Avenue.

Police Department

Chief Smith discussed his monthly report, including creating a crisis management plan for Ludlow Schools. Discussion on the Police Department's active role in training other local law enforcement agencies in defensive tactics according to Department of Criminal Justice Training policies.

Code Enforcement

Mr. Garner discussed the status of code enforcement cases and the status of the property at 107 Elm Street. Discussion on the status of the property at 21 Kenner Street; the City would have to initiate foreclosure proceedings to correct the issues. Discussion on the status of the property at 268 Park Avenue.

**MAYOR'S REPORT**

Mayor Boone advised that he attended the recent Mayors Group Meeting where he met with other mayors and met representatives from Duke Energy and from Senator Rand

Paul's office. Mayor Boone extended an invitation to any council members who would like to attend a Mayors Group Meeting with him in the future. Mayor Boone recently met with the mayor of Bromley hopes to build a better relationship with the city. Jill Morenz of the Catalytic Fund would like to feature Ludlow for Beyond the Curb in October 2019. Ms. Morenz will attend the council meeting on March 14, 2019, to discuss the event.

### **COUNCIL WORK GROUP REPORTS**

*Finance*—Mr. Amann advised that he and Mr. Chapman met on February 19, 2019, to review the January bank statements and everything appeared to be in order. Mr. Amann and Mr. Chapman are looking into ways to save money on the cost of the City's phone, cable, and internet services and ways to increase revenue. Mr. Chapman discussed setting up a meeting with Ludlow School to discuss the possibility of having the City collect the school tax, which may save money for the school and make money for the City.

*Public Works*—No report.

*Safety*—No report.

### **CITY ADMINISTRATIVE OFFICER'S REPORT**

Ms. Chamberlain thanked Ms. Terry Navarre for providing information about planting bee friendly plants and advised council that if they would like to proceed with a text amendment for regulating bee farming, it could take some time. Discussion on the matrix of activities from the recent Department Head meeting, which now includes City Treasurer Alice Margolen and City Clerk Laurie Sparks. There will be a meeting each month and updates will be provided to Council. Ms. Chamberlain advised that she was one of ten Kenton County leaders who went to Frankfort and met with legislators to discuss important issues. Ms. Chamberlain will go to Frankfort again on March 6, 2019 to fight for pension reform and meet with Committees. Discussion on the status of Riverfront Commons Phase II. Discussion on the possibility of small grant funds for small businesses that would be available through Duke Energy. Discussion on saving \$1,000.00 per year on the City's internet bill by making a few changes to the account. Ms. Sparks is looking into possible ways to save money on the City's phone bill. Discussion on the status of the next visioning session for the Park Board. Mr. Chapman requested that an itemized list of spending in each department be added to the Open Financials section. Discussion on the status of the former Ludlow Food Mart property on Elm Street. Buck's BBQ plans to open in the former Subway property by the end of March.

### **CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL**

Paula Graszus inquired whether the City would own the property at 107 Elm Street once the structure is torn down. The City would not own the property but is tearing the structure down for safety reasons. Ms. Graszus inquired about the status of the property at the end of Deverill Street.

### **NEW BUSINESS**

#### **Resolution 2019-2**

**Motion by Mr. Amann, second by Mr. Chapman, to approve Resolution 2019-2 A Resolution Appointing a Representative and an Alternate Representative to the Northern**

*Kentucky Area Planning Council for the Year 2019. Following a roll call vote, motion carried: all ayes.* Mayor Boone will serve as the City's representative and Mr. Whiteley will serve as the alternate.

**Resolution 2019-3**

**Motion by Ms. Grider, second by Mr. Whiteley, to approve Resolution 2019-3 A Resolution in Support of Local Zoning Authority Over Cell Site Deployments and a Call on Congress to Reinstate Such Authority by Reversing Recent FCC Actions.** Mayor Boone advised that the City has the ability to impose fees on the use of the right of way. The FCC is trying to prevent cities of having the right to regulate and/or charge fees. **Following a roll call vote, motion carried: all ayes.**

**Resolution 2019-4**

**Motion by Mr. Amann, second by Mr. Wright, to approve Resolution 2019-4 A Resolution Authorizing Mayor Boone to Enter into a Contract for Legal Services with Hemmer Law Lasting Until June 30, 2019.** Mayor Boone introduced attorney Todd McMurtry, who with his law partner, Kyle Winslow, will be assisting the City in legal matters. Mr. McMurtry advised that his law firm has represented Ft. Wright, Park Hills, and Villa Hills and that he served on Ft. Wright City Council for six years. **Following a voice vote, motion carried: all ayes.**

**ANNOUNCEMENTS**

Mr. Chapman inquired about the status of the Ludlow Youth Football issue, which Mayor Boone advised would be discussed in executive session. Mr. Chapman requested a town hall meeting to get community input on the future development of the lot across the street from the Plaza and for Ernie's Bar. Mayor Boone suggested the possibility of having the meeting sometime in the next few months during a caucus meeting. Mr. Wright announced that the Ludlow High School Girls Basketball team is playing for the District Championship and will play for the Regional Championship at the Bank of Kentucky Center at NKU. Mr. Amann encouraged everyone to attend the Cabin Fever Music Festival on Saturday, February 23<sup>rd</sup> beginning at 4:00 p.m.

**Motion by Mr. Amann, second by Ms. Terry Navarre, to enter into executive session at 7:50 p.m. pursuant to KRS 61.810 (1)(c) for discussion of proposed or pending litigation against or on behalf of the City. Motion carried.**

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**Motion by Mr. Wright, second by Mr. Chapman, to adjourn the meeting at 8:48 p.m. Motion carried.**

Respectfully submitted,

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Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Joshua A. Boone, Mayor